

## COVID 19 RISK ASSESMENT FOR THE Harp inn 2020

Transmission of COVID19 in the work place	People at risk	Action :control to reduce the risk to an appropriate level	Risk after action : Low, med , or high
	Employees Customers Delivery drivers Vulnerable people	Hand washing facilities in place ,washing for 20 seconds ,and the importance of drying hands hand sanitizers in each room avoid touching face ,rubbing eyes, nose or mouth catching any coughs or sneezes in tissues and dispose of safely	<b>LOW</b>
		Table ordering app to be used by customers	<b>LOW</b>
		pay by cards not cash	<b>LOW</b>

		<p>Customers ,delivery drivers and all customers required to use sanitiser before entering the Harp</p> <p>All relevant signage to be in place</p> <p>Employees must ensure that all customers follow this out</p>	<p><b>LOW</b></p>
		<p>Employees are reminded that PPE is provided and need to be used to protect customers and your work colleagues</p> <p>gloves to be used when needed ,when cleaning surfaces.</p> <p>Face masks to be used at all times</p>	<p><b>MEDIUM</b></p>
		<p>Tables to be kept 2 metres apart</p>	<p><b>LOW</b></p>

		<p>Frequent cleaning of all surfaces during opening hours with recommended appropriate anti-virus cleaner a thorough clean at the end of opening hours</p>	<p><b>MEDIUM</b></p>
		<p>Relevant COVID19 SIGNAGE</p>	<p><b>LOW</b></p>
		<p>Social distancing to be followed at all times, a one way system to be used , signage at all entrances to be followed in order to assist In accordance with government guidance all employees are reminded of social distancing when</p>	<p><b>MEDIUM</b></p>

		<p>working with any work colleagues</p> <p><u>Symptoms of COVID19</u></p> <p>Any employees becoming unwell with new continuous cough ,high temperature ,or loss of taste or smell should report it and immediately go home and follow guidance Manager to keep in regular contact with all staff If advised that a member of staff or customer of the Harp has developed COVID19,the management will contact the public health body, to report the incident ,identify through the app ,For track and trace requirements all of our customers who have been in contact, and take all relevant actions and</p>	<p><b>MEDIUM</b></p>
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		<p>precautions that need to be taken.</p> <p>All members of staff should keep all contact with customers to a minimum .all orders to be place on the dispensing table ,not on the allocated table ,to ensure social distancing</p> <p>All deliveries must be checked in and then all employees must use gloves and then wash their hands on completion of the task</p>	<p>LOW</p> <p>LOW</p>
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